

# MEMORANDUM

TO: Renee Free  
FROM: Rick McGimsey  
DATE: March 22, 2012  
RE: LA Auctioneers Licensing Board

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Pursuant to the agreement between the DOJ and the Louisiana Auctioneers Licensing Board, our office needs to bill the Board \$120.00 per hour for the following professional services rendered by Lindsey Hunter:

03/19/12	Review of File and Case Preparation, Appearing before Board for Hearing	3.25
03/22/12	Prepare Findings of Fact/Conclusions of Law	.25

**TOTAL HOURS: 3.5**

**X \$120/hour**

**\$ 420.00 TOTAL**

The billing information is as follows:

Ms. Sandy Edmonds  
Louisiana Auctioneers Licensing Board  
11736 Newcastle Avenue, Bldg. 2, Suite C  
Baton Rouge, Louisiana 70816

Thank you for your assistance.

# MEMORANDUM

TO: Renee Free  
FROM: Rick McGimsey  
DATE: July 17, 2012  
RE: LA Auctioneers Licensing Board

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Pursuant to the agreement between the DOJ and the Louisiana Auctioneers Licensing Board, our office needs to bill the Board \$120.00 per hour for the following professional services rendered by Lindsey Hunter:

07/16/12	Review of File and Case Preparation, Appearing before Board for Hearing	2.5
07/17/12	Prepare Findings of Fact/Conclusions of Law	.5

**TOTAL HOURS: 3**

**X \$120/hour**

**\$ 360.00 TOTAL**

The billing information is as follows:

Ms. Sandy Edmonds  
Louisiana Auctioneers Licensing Board  
11736 Newcastle Avenue, Bldg. 2, Suite C  
Baton Rouge, Louisiana 70816

Thank you for your assistance.

# MEMORANDUM

TO: Renee Free  
FROM: Rick McGimsey  
DATE: October 8, 2012  
RE: LA Auctioneers Licensing Board

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Pursuant to the agreement between the DOJ and the Louisiana Auctioneers Licensing Board, our office needs to bill the Board \$120.00 per hour for the following professional services rendered by Michael Vallan:

09/17/12	Review of File and Case Preparation, Appearing before Board for Hearing	3.5
10/03/12	Prepare Findings of Fact/Conclusions of Law	<u>0.5</u>

**TOTAL HOURS: 4.0**

**X \$120/hour**

**\$ 480.00 TOTAL**

The billing information is as follows:

Ms. Sandy Edmonds  
Louisiana Auctioneers Licensing Board  
11736 Newcastle Avenue, Bldg. 2, Suite C  
Baton Rouge, Louisiana 70816

Thank you for your assistance.

# MEMORANDUM

TO: Renee Free  
FROM: Rick McGimsey  
DATE: November 30, 2012  
RE: LA Auctioneers Licensing Board

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Pursuant to the agreement between the DOJ and the Louisiana Auctioneers Licensing Board, our office needs to bill the Board \$120.00 per hour for the following professional services rendered by Lindsey Hunter:

11/05/12	Review of File and Case Preparation, Appearing before Board for Hearing	2.5
11/29/12	Prepare Findings of Fact/Conclusions of Law	.5

**TOTAL HOURS: 3**

**X \$120/hour**

**\$ 360.00 TOTAL**

The billing information is as follows:

Ms. Sandy Edmonds  
Louisiana Auctioneers Licensing Board  
11736 Newcastle Avenue, Bldg. 2, Suite C  
Baton Rouge, Louisiana 70816

Thank you for your assistance.