



February 24, 2012

Delivered Via Certified Mail: Article # 7010-2780-0002-6620-7518

MR JAMES D "BUDDY" CALDWELL
ATTORNEY GENERAL, STATE OF LOUISIANA
P O BOX 94005
BATON ROUGE LA 70804-9005

Dear Attorney General Caldwell:

Please find enclosed three (3) complaints (including my own by my signature below) against the Louisiana State Board of Examiners of Interior Designers regarding violation of Title 42, Louisiana's Open Meetings Laws, accompanied by three (3) Sworn Affidavits pertaining to same. This violation pertains to a special meeting of that Board on November 17, 2011 which was not noticed to the public. Additional documentation is enclosed to corroborate that statement in the form of captured PDF files depicting pages from the Division of Administration's LaTrac website which clearly demonstrate that this meeting was intentionally concealed from the public so as to avoid public scrutiny and the videotaping of the meeting.

Though the complaints speak for themselves, I wish to emphasize that, from my vantage point, beyond the fact that the meeting was not noticed to the public, the collective acts of #1) intentionally withholding the "feature item" on the agenda (consideration of an "employment agreement,") #2) the subsequent unanimous approval to add the agenda item at the start of the meeting, and #3) the subsequent vote on adopting an "employment agreement" for the Board's single employee, Sandy Edmonds, constituted a blatant violation of R. S. 42:19(A)(1)(b)(ii): ".....The public body shall not use its authority to take up a matter not on the agenda as a subterfuge to defeat the purposes of this Chapter."

Additionally, through this cover letter, I wish to file additional complaints regarding violations of Title 42, Louisiana's Open Meetings Laws, pertaining to the Louisiana Auctioneer's Licensing Board (LALB) meeting of January 23, 2012 and the Louisiana State Board of Examiners of Interior Designers meeting of January 26, 2012. Both Boards went into Executive Session to discuss "potential litigation" with Ms. Dow, attorney for both Boards, stating specific threats had been made regarding suits against the Boards. Ms. Dow stated that she was recommending that each Board convene an Executive Session for purposes of discussing that potential litigation, and she referenced R. S. 42:17(A)(2) in doing so. Despite the fact that Rev. Freddie Phillips, an audience member attending the January 23, 2012 LALB Meeting, informed Ms. Dow that she had an obligation to provide more specifics in order for the LALB to convene an Executive Session, Ms. Dow stated emphatically that she had no such obligation. In doing so, from my vantage point (and I think the Statute is pretty clear on this), the LALB violated R. S. 42:19(A)(1)(iii)(bb), which states, "Following the above information there shall also be attached to the written public notice of the meeting, whether or not such matters will be discussed in an executive session held

4155 Essen Ln., Suite 228, Baton Rouge, LA 70809-2152
Phone: 225-201-0390 | Cell: 225-235-4346 | www.AuctionSellsFast.com | Robert@AuctionSellsFast.com



pursuant to R.S. 42:17(A)(2):..... A statement identifying the parties involved and reasonably identifying the subject matter of any prospective litigation for which formal written demand has been made that is to be considered at the meeting.”

I welcome the Louisiana Attorney General’s Office to view the video of Ms. Dow explaining each Board going into Executive Session and the rationale for same, along with Rev. Phillips explaining to Ms. Dow that she had a further obligation pursuant to the Statute referenced above, and Ms. Dow’s emphatic denial of any such obligation. Here are the video links:

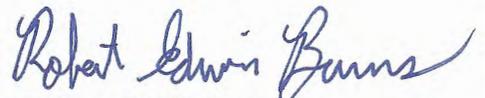
LALB meeting of January 23, 2012: <http://youtu.be/nKrpLCOYKMA>

IDB meeting of January 26, 2012: <http://youtu.be/KakN1JeDyUc>

Through the submission of our complaints, the accompanying Sworn Affidavits, the above-referenced PDF files, and other supporting documentation enclosed, we each make formal request for the Louisiana Attorney General’s Office to initiate proceedings regarding this blatant violation of Louisiana’s Open Meetings Laws which transpired on November 17, 211.

Additionally, through this letter, I, Robert Edwin Burns, individually, am filing a formal complaint with regard to the meetings conducted by the Louisiana Auctioneer’s Licensing Board on January 23, 2012 and the State Board of Examiners of Interior Designers on January 26, 2012 for having violated R. S. 42:19(A)(1)(iii)(bb) as referenced above.

Sincerely,


Robert Edwin Burns

AFFIDAVIT OF ROBERT EDWIN BURNS

STATE OF LOUISIANA

PARISH OF East Baton Rouge

On this 22nd day of February, 2012, before me, Notary Public, in and for the Parish of East Baton Rouge, State of Louisiana, and in the presence of the undersigned witnesses personally appeared:

Robert Edwin Burns, whose official business street address is declared to be 4155 Essen Lane, Apt. 228, which is located in the city or town of Baton Rouge in the Parish of East Baton Rouge, State of Louisiana, and for which the zip code is 70809-2152.

Who did state before me that the following sequence of events transpired in late 2011 and early 2012 regarding the State Board of Examiners of Interior Designers (IDB):

1. A meeting of the IDB was scheduled for October 20, 2011. That notice was posted well in advance of October 20, 2011 on the Louisiana Division of Administration's LaTrac website (as had been the case with all previous meetings dating back to the formation of the LaTrac website, with the first meeting notice on the site being April 8, 2010).
2. Only a day or so before the October 20, 2011 scheduled meeting, the IDB posted a one-page Word document relaying that the meeting was cancelled and that an updated meeting date would be posted to the IDB website.
3. From that day forward, Mr. Burns relayed that he checked, in order, the LaTrac website, followed by the IDB website, and he relayed emphatically that there was **NEVER** a posting of any meeting of the IDB to take place on November 17, 2011 prior to late January of 2012.
4. A friend of Mr. Burns, who is a resident of Texas, Mr. Philip Mayeux, sent an email dated January 28, 2012 to Ms. Sandy Edmonds, IDB Executive Director, informing her that there was never any posting of any November 17, 2011 IDB meeting and that Mr. Mayeux felt the meeting was a clear violation of Louisiana's Open Meetings laws. To support his claim, Mr. Mayeux included attachments in the form of captured webpages from the LaTrac website. Those webpages clearly demonstrated that the meeting remained unnoticed even as of January 28, 2012. Further, the minutes of the August 11, 2011 meeting also had not been uploaded. Mr. Burns indicated that this was further corroborating evidence of intentional deceit of the clandestine nature of the November 17, 2011 meeting since, uploading the August 11, 2011 minutes would have "tipped the hand" that a meeting had transpired at some point to approve those minutes.
5. About 10 days after the October 20, 2011 meeting cancellation, the one-page Word document notifying visitors of cancellation of that meeting was removed from the "notices" tab on the LaTrac website. In fact, the captured webpages Mr. Mayeux saved

in PDF format on January 28, 2012 don't even reflect the fact that the October 20, 2011 meeting was ever scheduled and cancelled.

6. On or about November 20, 2011, a notice was posted to the LaTrac website that the next IDB meeting would be December 8, 2011.
7. On either December 6 or December 7, 2011, another one-page Word document was placed up on the "notices" tab that the December 8, 2011 meeting was cancelled and that, once again, the rescheduled meeting would be posted to the IDB website.
8. The next IDB meeting was scheduled for January 26, 2012 and, upon a review of that meeting's videotape by Mr. Philip Mayeux (the meeting was videotaped by Mr. Burns), he informed multiple parties (Ms. Edmonds, Mr. Burns, Rev. Freddie Phillips, Ms. Sherrie Wilks, Ms. Anna Dow, and Mr. Lee McGrath) via email that he'd heard IDB Chairman Deborah Steinmetz reference approval of the "minutes of the November 17, 2011 meeting."

Mr. Burns stated that, despite the obvious **numerous** times that IDB personnel, whom he presumed to be Ms. Edmonds, logged onto the Louisiana Division of Administration's LaTrac website, there was never an uploading of any agenda for the November 17, 2011 IDB meeting until on or around January 30, 2012. That uploading transpired upon Mr. Mayeux revealing the fact (and providing PDF files as proof) that the meeting had failed to be noticed to the public. Mr. Burns relayed that these numerous instances included, but are not necessarily limited to: 1) the removal of the October 20, 2011 one-page notice of cancellation, 2) posting of the notice of the December 8, 2011 meeting, 3) uploading the one-page word document notifying of cancellation of the December 8, 2011 meeting. Mr. Burns further relayed that he is convinced the IDB clearly desired to conduct discussions concerning the employment parameters of its Executive Director, Ms. Sandy Edmonds, in the absence of public scrutiny. To facilitate such secretive discussions, Mr. Burns relayed that he believes that the IDB went so far as to, despite the extreme clandestine nature of the November 17, 2011 meeting, withhold that particular item from the agenda. Mr. Burns relayed that he believes that the IDB withheld that item from the agenda on the remote chance that either he or his good friend, Rev. Freddie Phillips, for whom Mr. Burns relayed he had videotaped numerous past IDB meetings, may learn of the meeting. If so, the item would not be present on the agenda, and Mr. Burns theorizes that the IDB would have then voted to add the item and would subsequently go into executive session to discuss the matter. Mr. Burns then relayed that he believes that, upon the IDB realizing that neither Rev. Phillips nor he would be present for the meeting, a motion was made to add the agenda item, which was unanimously approved and discussed in open forum since Mr. Burns and Rev. Phillips were not present. Thereby, the IDB effectively avoided public scrutiny of the item on which it so desperately desired to avoid public scrutiny (namely, an "employment agreement" for its one employee: Ms. Sandy Edmonds).

Mr. Burns further relayed that the most recent incident of avoiding public scrutiny of IDB meetings is part of a systematic pattern in which the IDB has engaged in such behavior. Mr. Burns specifically cited the IDB meeting of **April 14, 2011** as an example to buttress his argument. Mr. Burns relayed that the agenda for that item was posted to the State

LaTrac website well in advance of the meeting's scheduled date; however, he further relayed that the agenda clearly stated that the venue for the meeting would be Hymel's restaurant in Convent, LA, a facility owned by IDB Member Jo Ann Hymel. Mr. Burns relayed that his good friend, Rev. Freddie Phillips, stated to him that, due to his school bus route duties, he would be unable to accompany Mr. Burns and his mother to the meeting since it was being held in Convent, LA. Mr. Burns further relayed that, just prior to exiting his home to begin the trip to Convent, he checked one last time on the LaTrac website on the morning April 14, 2011. To his shock, the venue had been changed from the previous night, when Mr. Burns relayed that he had also checked, from Hymel's to then-IDB headquarters located at 5222 Summa Court. Mr. Burns further relayed that he informed Rev. Phillips of the last-second venue change, and Rev. Phillips was able to attend the meeting after all.

Mr. Burns further relayed that, as additional supporting evidence that the IDB had no intention of ever conducting a meeting in Convent on April 14, 2011 as the agenda indicated right up to the very night before the meeting, the services of EBRP Deputy Ronald Landry were employed for the April 14, 2011 meeting. Since Deputy Landry would have no jurisdiction in Convent, Mr. Burns asserts that either the meeting was never intended to be in Convent, or Deputy Landry was able to "drop everything" and serve as security at Summa Court despite receiving little-to-no advanced notice of the need for his services.

Mr. Burns further relayed that, on the morning of Wednesday, February 8, 2012, he telephoned EBRP Lieutenant Rayburn, who is in charge of off-duty security with the EBRP Sheriff, and inquired if Deputy Landry had been assigned a security detail for the date of the November 17, 2011 IDB meeting. Mr. Burns relayed that Lieutenant Rayburn stated that, "I don't have a record of it and they're supposed to alert me of those details, but they don't always do so." Mr. Burns relayed that Lieutenant Rayburn then requested that Deputy Landry telephone Mr. Burns and answer any question he had regarding the meeting. Mr. Burns relayed that Deputy Landry did telephone Mr. Burns soon after his initial phone conversation with Lieutenant Rayburn, and Mr. Burns relayed that he inquired of Deputy Landry as to whether he served a security detail for the November 17, 2011 meeting. Mr. Burns relayed that Deputy Landry inquired of Mr. Burns as to whether he was recording the conversation, to which Mr. Burns relayed that he was not. Deputy Landry then relayed that he could not remember if he had a security detail on that date and would have to check his log book. Mr. Burns relayed that Deputy Landry did check his log book while still on the same phone conversation with Mr. Burns, and Mr. Burns then relayed that Deputy Landry, upon checking his log book, stated, "I don't have anything in my log book showing that I worked a security detail on November 17, 2011." Mr. Burns then relayed that Deputy Landry called him back about 20 minutes later and changed his statement to state, "Mr. Burns, I did serve as security for that meeting, but it was a short meeting and they let me go early." When Mr. Burns asked Deputy Landry if he had been paid for the meeting, Deputy Landry stated, "No, I told them I'd just include it in the next bill, and I've not yet provided security services for them since that time." *

Mr. Burns further relayed that, despite Deputy Landry relaying it was a “short meeting,” Ms. Dow, IDB attorney, billed the IDB for three hours for her attendance at that meeting. Mr. Burns further relayed that prior to that particular meeting, both the LALB and IDB had routinely been billed **a minimum of four (4) hours for security services** irrespective of how long a meeting lasted. Mr. Burns further relayed that Ms. Edmonds stated that requirement as part of a prior Freedom of Information Request Act response to Mr. Burns. Further, Mr. Burns relayed that Deputy Landry was always paid the day of the meeting for all prior instances in which he provided security yet, by Deputy Landry’s own admission, he had not been paid for the November 17, 2011 meeting as of February 8, 2012 (some 83 days after the meeting!). Mr. Burns also relayed that, given Rev. Phillips’ past tendency to be late for meetings (both IDB and LALB, with Ms. Steinkamp, LALB Chairman, even remarking on Rev. Phillips’ frequent tardiness at the January 10, 2011 LALB meeting captured on videotape), Mr. Burns openly questions how the IDB could have been so certain that Rev. Phillips, whom Ms. Edmonds is on record (July 18, 2011 LALB meeting) as stating is a key reason why she insists upon Deputy Landry being present, wouldn’t show up late. Mr. Burns believes that, assuming Deputy Landry was even present to provide security for the November 17, 2011 IDB meeting (substantiation of which seems suspect at best from Mr. Burns’ perspective), the IDB felt certain enough that Rev. Phillips nor Mr. Burns would show up because they had zero chance of knowing the meeting was to transpire in the first place!

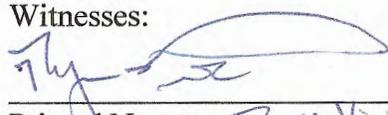
Mr. Burns further relayed that, despite the fact that the LALB uses digital technology to provide audio recordings of its meetings and, despite the relative low cost of that technology (\$40 or so), when Mr. Philip Mayeux requested, via a Freedom of Information Act (FOIA), for the IDB’s audio recording of the November 17, 2011 IDB meeting, he was informed that the “Board does not record its meetings.” Mr. Burns therefore expressed frustration that, in his opinion, in addition to his constitutional rights being violated in terms of being denied the right to direct participation and being able to observe the deliberations of a public body and despite the IDB knowing Mr. Burns had a keen interest in the subject matter to be discussed, the IDB didn’t even bother with creating an audio recording of the meeting in order that Mr. Burns could at least hear the deliberations which transpired after-the-fact. Mr. Burns further relayed that Mr. Lee McGrath, an attorney with the Institute for Justice, has taken keen interest in the meetings of the IDB and that Mr. Burns has been routinely providing Ms. McGrath with You Tube video links to observe the deliberations of the IDB; however, given the circumstances surrounding the November 17, 2011 IDB meeting, Mr. Burns had no choice but to inform Mr. McGrath that he is unable to provide anything to him other than the minutes regarding that meeting.

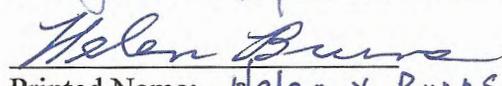
Mr. Burns concluded his statements by relaying that he felt that the Interior Design Board blatantly violated Louisiana’s Constitution, Article 12, Section 3 (§3. Right to Direct Participation: Section 3. No person shall be denied the right to observe the deliberations of public bodies and examine public documents, except in cases established by law) and that he desires for the Louisiana Attorney General’s Office to initiate proceedings against the Louisiana Board of Examiners of Interior Designers pursuant to R. S. 42:25(A), to wit: A. The attorney general

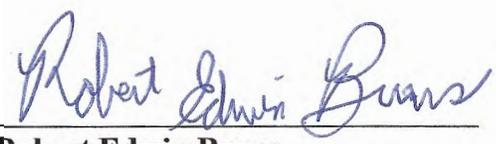
shall enforce the provisions of this Chapter throughout the state. He may institute enforcement proceedings on his own initiative and shall institute such proceedings upon a complaint filed with him by any person, unless written reasons are given as to why the suit should not be filed. Mr. Burns further indicated that a formal written complaint against the Louisiana Board of Examiners of Interior Designers would be submitted to the Louisiana Attorney General's Office accompanied by this Sworn Affidavit in order that such proceedings can be commenced by the Louisiana Attorney General's Office.

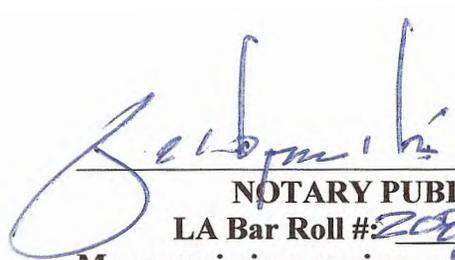
THUS DONE AND SIGNED by the parties on the date first written above, in the presence of me, Notary.

Witnesses:


Printed Name: Ryan Vivian


Printed Name: Helen Y Burns


Robert Edwin Burns


NOTARY PUBLIC
LA Bar Roll #: 208169
My commissions expires at death
John C. Hopewell III

Sherrie Wilks
14223 Harry Savoy Road
St. Amant, LA 70774

February 20, 2012

MR JAMES D "BUDDY" CALDWELL
ATTORNEY GENERAL, STATE OF LOUISIANA
P O BOX 94005
BATON ROUGE LA 70804-9005

Dear Attorney General Caldwell:

I wish to file a formal complaint regarding the Louisiana State Board of Examiners of Interior Designers for having potentially violated Title 42 of Louisiana's Open Meetings Laws at its special Board Meeting of November 17, 2011. The crux of my complaint is included in my Sworn Affidavit dated February 20, 2012 which accompanies this complaint letter.

Sincerely,

A handwritten signature in cursive script that reads "Sherrie Wilks".

Sherrie Wilks

AFFIDAVIT OF SHERRIE M WILKS

STATE OF LOUISIANA

PARISH OF East Baton Rouge

On this 20th day of February, 2012, before me, Notary Public, in and for the Parish of East Baton Rouge, State of Louisiana, and in the presence of the undersigned witnesses personally appeared:

Sherrie M. Wilks, whose official street address is declared to be 14223 Harry Savoy Road, which is located in the city or town of St. Amant, Parish of Ascension in the State of Louisiana, and for which the zip code is 70774.

Ms. Wilks stated before me that she served as Executive Director of the Louisiana Auctioneer's Licensing Board (LALB) from May 17, 1999 to August 7, 2009. She also indicated that she had an interest in the distinctly differing working conditions which were afforded to her successor, Ms. Sandy Edmonds, vs. those of her own. Specifically, while Ms. Wilks was required to punch a time clock, prepare time and attendance reports biweekly, and complete leave slips whenever she was not physically in the office, Ms. Edmonds was exempt from all of these requirements. Furthermore, while Ms. Wilks was expected to perform 100% of her duties in the LALB office and maintain regular office hours in which the office was open to the public, Ms. Edmonds had the latitude of performing her duties from wherever she chose as long as the cell phone provided by the board was answered and the work was done.

Ms. Wilks further relayed that, as a result of her belief that this working arrangement enjoyed by Ms. Edmonds was in violation of Civil Service rules and regulations, and potentially fraudulent, she requested a meeting with the Mr. Patrick Lowery of Civil Service, on or around November 20, 2010. At that meeting Mr. Lowery was provided considerable paperwork which had been obtained by Mr. Robert Burns and Rev. Freddie Phillips through Freedom of Information Act Requests (FOIAs) at her request. Mr. Lowery was told about the parameters of Ms. Edmonds work arrangements with the LALB and the State Board of Examiners of Interior Designers, and after reviewing the paperwork, provided Mr. Lowery stated that he believed that this constituted payroll fraud. Ms. Wilks further relayed that Mr. Lowery stated that while he would like to pursue Ms. Edmonds for payroll fraud, he could not do so because she is unclassified and he only had enforcement authority only over classified employees. Ms. Wilks further relayed that Mr. Lowery therefore recommended that all this information be taken to the Louisiana Legislative Auditor's Office in order that they could look into the matter. Ms. Wilks further relayed that she then met with Mr. Calvin Moore of the Louisiana Legislative Auditor's Office that very same day and presented the same paperwork to

him. She stated that, upon him receiving all of the information and taking extensive notes in the almost two hour meeting, he indicated that a formal investigation would commence regarding Ms. Edmonds' working arrangements with the two Boards. Ms. Wilks stated that she is not aware of the status of that investigation.

Ms. Wilks further indicated that she attended the January 10, 2011 LALB meeting and, at that meeting, she discussed the differences between her working requirements and those of Ms. Edmonds. Ms. Wilks stated that it was clear at this meeting that the Board was fully aware of the differences and not inclined to further discussion. Ms. Wilks relayed that, as this meeting was being video taped, she felt it would provide further substantiation to any investigation the Legislative Auditors Office may pursue. Further, Ms. Wilks indicated that she attended the November 15, 2011 LALB meeting because she knew that there would be a discussion regarding a pay raise for Ms. Edmonds. Ms. Wilks relayed that Ms. Edmonds had previously received a substantial pay raise at the LALB's January 10, 2011 meeting.

Ms. Wilks further relayed that she lives and works in Ascension Parish; therefore, going to the Interior Design Board Office in Baton Rouge to check for postings is inconvenient. Consequently, she relayed that she relies upon the Interior Design Board's website (www.lsbid.org) and the State's website (<http://www.prd.louisiana.gov/boardsandcommissions/home.cfm>) for posting of meetings. Ms. Wilks further relayed that she would have attended the November 17, 2011 meeting of the State Board of Examiners of Interior Designers if she had been made aware of it and the fact that any "employment agreement" of Ms. Edmonds would be discussed. Ms. Wilks further relayed that, upon discovering that a meeting had taken place, she was frustrated that the meeting had not been timely posted, and she was further frustrated that, even if the meeting had been posted, the item of such interest to Ms. Wilks (Ms. Edmonds "employment agreement") was left off the agenda. Ms. Wilks relayed that the minutes for that meeting reflect a motion to add Ms. Edmonds "employment agreement" discussion to the agenda, and the motion was unanimously approved. Ms. Wilks relayed that she would have liked to attend the meeting to determine whether the Interior Design Board was aware of the potential fraudulent working arrangement that had been set up for Ms. Edmonds. She stated that she believed that it was possible that the Board may not be aware of the time and attendance requirements and record keeping requirements that all State agencies must adhere to. Had Ms. Wilks known of the meeting and been able to attend, this subject could have been discussed during the discussion of Ms. Edmonds work agreement.

Whether by intent or by accident, the meeting was never posted; therefore, Ms. Wilks further relayed that she believes that the Interior Design Board is in violation of Louisiana's Open Meetings Laws. Ms. Wilks further relayed that responsibility for posting notice of meetings lies with the Board's sole employee: Ms. Sandy Edmonds.

Ms. Wilks further relayed that, had she become aware of the potential Open Meetings Law violation sooner, she would have filed a complaint with the Attorney General's Office along with this accompanying affidavit sooner. Ms. Wilks stated that she hoped

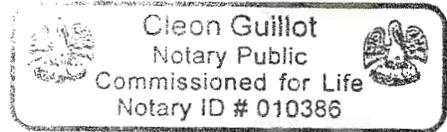
that the Attorney General's Office would therefore be understanding of the fact that this complaint is being filed almost three months after the meeting.

THUS DONE AND SIGNED by the parties on the date first written above, in the presence of me, Notary.

Witnesses: *RMunson*
Printed Name: RMunson JA
Tracy Munson
Printed Name: Tracy munson

Sherrie Wilks
Sherrie M. Wilks 9818

Cleon Guillot
NOTARY PUBLIC
LA Bar Roll #: 010386
My commissions expires AT DEATH



Freddie Phillips
8055 Hanks Drive
Baton Rouge, LA 70812-4122

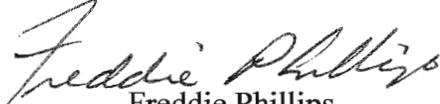
February 14, 2012

MR JAMES D "BUDDY" CALDWELL
ATTORNEY GENERAL, STATE OF LOUISIANA
P O BOX 94005
BATON ROUGE LA 70804-9005

Dear Attorney General Caldwell:

I wish to file a formal complaint regarding the Louisiana State Board of Examiners of Interior Designers for having violated Title 42 of Louisiana's Open Meetings Laws at its special Board Meeting of November 17, 2011. The crux of my complaint is included in my Sworn Affidavit dated February 14, 2012 which accompanies this complaint letter.

Sincerely,


Freddie Phillips

AFFIDAVIT OF FREDDIE L. PHILLIPS, JR.

STATE OF LOUISIANA

PARISH OF East Baton Rouge

On this 14th day of February, 2012, before me, Notary Public, in and for the Parish of East Baton Rouge, State of Louisiana, and in the presence of the undersigned witnesses personally appeared:

Freddie L. Phillips, Jr., whose official business street address is declared to be **8055 Hanks Drive**, which is located in the city or town of **Baton Rouge** in the Parish of East Baton Rouge, State of Louisiana, and for which the zip code is **70812**.

Rev. Phillips stated to me that he is a 1983 graduate of Glen Oaks High School, Baton Rouge, Louisiana. He further stated to me that he also is a graduate of Inter-Baptist Theological Seminary in Houston, TX. He stated that he graduated with a Bachelor's Degree in Religious Education and that he also holds a Master's Degree in Theology from Southwestern Bible College in Fort Worth, TX. He further stated that he is the Founder/Pastor of the Outreach Center at Jehovah Ministry in Baton Rouge, LA. He also stated that he sits on the Boards of the following religious organizations: International Fellowship of Independent Interdenominational Churches, God's Comfort Ministerial Alliance, Faith City International Ministries, and Impart Ministries International. Rev. Phillips also indicated that he is a featured instructor at the Faith City Bible College and School of Ministry in Baton Rouge, LA. Rev. Phillips also stated that he is President of Premier Auction Services in Baton Rouge, Louisiana.

Rev. Phillips further stated to me that he served on the Louisiana Auctioneer's Licensing Board (LALB) from early 2008 through January of 2012 and that, during that timeframe, he openly questioned the liberties granted to the LALB's single employee: Ms. Sandy Edmonds. Rev. Phillips further stated that he extensively questioned an "employment agreement" which was presented to the LALB at the January 10, 2011 LALB meeting and expressed his shock at the liberties which the Board was granting to Ms. Edmonds. As a result of him having cooperated with the Louisiana Legislative Auditor's Office, Rev. Phillips further stated that he made several Freedom of Information Act Requests of the State Board of Examiners of Interior Designers, which Rev. Phillips stated is another State Agency for which Ms. Edmonds is employed and enjoys similar extremely liberal working conditions which Rev. Phillips believed to be unethical and, quite likely, illegal and fraudulent.

Rev. Phillips further stated that he attended the February 25, 2011 Interior Design Board meeting which he requested that his friend, Robert Edwin Burns, videotape. Rev. Phillips further stated that he also attended the April 14, 2011 Interior Design Board

meeting and again requested that Mr. Burns videotape the meeting and burn it onto a DVD for him, which Mr. Burns did. Rev. Phillips further stated that he attended the August 11, 2011 Interior Design Board meeting and openly posed the question of the entire Board as to why its Executive Director, Ms. Edmonds, indicated at the July 18, 2011 LALB meeting that she felt the services of the East Baton Rouge Parish Sheriff were needed as a result of the presence of Rev. Phillips and Mr. Burns at Interior Design Board meetings and the videotaping of same. Rev. Phillips further indicated that Interior Design Board Chairman Deborah Steinmetz refused to discuss the matter and, upon Rev. Phillips politely requesting that the matter be placed on the agenda for the next Interior Design Board meeting, Ms. Steinmetz responded by letter to Rev. Phillips relaying that the request was “not germane” to the Interior Design profession in Louisiana.

Rev. Phillips further stated that the next scheduled meeting of the Interior Design Board was October 20, 2011; however, he indicated that meeting was cancelled. He further stated that he specifically requested that Ms. Edmonds inform him of when the next Interior Design Board meeting was scheduled since it would be a special meeting to replace the regularly-scheduled October 20, 2011 meeting.

Rev. Phillips further stated that, despite his specific request for her to do so, Ms. Edmonds failed to alert him of a meeting of the Interior Design Board conducted on Thursday, November 17, 2011; furthermore, Rev. Phillips indicated that Ms. Edmonds failed to upload notice of the meeting to the LaTrac website as has been her custom for all other Interior Design Board meetings. Rev. Phillips further stated that Ms. Edmonds then uploaded another notice of an Interior Design Board meeting scheduled for December 8, 2011; however, he relayed that, days before that scheduled meeting, she uploaded a one-page notice that, just as was the case for the October 20, 2011 meeting, it too had been canceled. Rev. Phillips indicated that, despite him having specifically requested to be notified of a rescheduled meeting for the October 20, 2011 meeting, he spoke with Ms. Edmonds upon learning that the December 8, 2011 meeting had been cancelled and inquired when the next meeting would be scheduled. He relayed that he requested the phone number of Board Chairman Debroah Steinmetz so that he could make that inquiry directly to her. Rev. Phillips further stated that Ms. Edmonds relayed that she would call Ms. Steinmetz and “obtain an idea” of when the next meeting would be scheduled. Rev. Phillips further relayed that Ms. Edmonds called him back soon thereafter and relayed that Ms. Steinmetz had relayed to her that the next meeting would be “sometime around mid-January.” Rev. Phillips further relayed that **at no time** during the telephone calls between himself and Ms. Edmonds which transpired in the days immediately prior to December 8, 2011 (the timeframe during which the public was made aware that meeting was cancelled) did Ms. Edmonds convey that the Interior Design Board had conducted a meeting on November 17, 2011.

Rev. Phillips said that a member of the public and resident of Texas, Mr. Philip Mayeux, upon viewing a video of the January 26, 2012 meeting, noticed that the first item of business was the approval of the minutes of the November 17, 2011 meeting for which notice had **still** not been posted to the State LaTrac system even as late as January 29, 2012 (though Ms. Edmonds immediately uploaded it on January 30, 2012 upon

notification by Mr. Mayeux on January 28, 2012 via email of the glaring fact that notice of the meeting had never been disseminated).

Rev. Phillips further relayed that the original agenda did not contain an item entitled, "S. Edmonds work agreement" but that the Board voted unanimously to add the item to the agenda. Rev. Phillips further relayed that a request for an audio tape of the meeting was made; however, the Board stated that it did not tape its meetings. Rev. Phillips further relayed that, in addition to not being able to observe the meeting of November 17, 2011 held by the Interior Design Board due to its lack of public notice, he further was denied the opportunity to review discussions of the meeting since, despite the relative ease of digital recordings of meetings which can be sent electronically via email, the Interior Design Board didn't even have sufficient consideration for him as a member of the public who'd expressed immense interest in the Board's meetings, to at least audio tape the meeting for his benefit.

Rev. Phillips further stated that he is of the firm opinion that the Interior Design Board's actions represented a blatant, pre-meditated, calculated, and intentional effort to violate Louisiana's Open Meetings Laws (Title 42). Rev. Phillips further relayed that one of his primary purposes of attending the Interior Design Board meetings and requesting that a friend videotape the meetings was to provide the Louisiana Legislative Auditor personnel and specifically Senior Audit Manager Calvin Moore with a You Tube video link of any such discussion of Ms. Edmonds work arrangements, just had been previously done regarding the LALB. Rev. Phillips firmly believes that the Interior Design Board went to these great lengths to conduct what he firmly believes to be a clandestine meeting for the express purpose of avoiding public scrutiny (and particularly the filming of same) of any discussion of Ms. Edmonds' work arrangements with the Interior Design Board.

Rev. Phillips concluded his statements by relaying that he felt that the Interior Design Board blatantly violated Louisiana's Constitution, Article 12, Section 3 (§3. Right to Direct Participation: Section 3. No person shall be denied the right to observe the deliberations of public bodies and examine public documents, except in cases established by law) and that he desires for the Louisiana Attorney General's Office to initiate proceedings against the Louisiana Board of Examiners of Interior Designers pursuant to R. S. 42:25(A), to wit: A. The attorney general shall enforce the provisions of this Chapter throughout the state. He may institute enforcement proceedings on his own initiative and shall institute such proceedings upon a complaint filed with him by any person, unless written reasons are given as to why the suit should not be filed. Rev. Phillips indicated that a formal written complaint against the Louisiana Board of Examiners of Interior Designers would be submitted to the Louisiana Attorney General's Office accompanied by this Sworn Affidavit in order that such proceedings can be commenced by the Louisiana Attorney General's Office.

THUS DONE AND SIGNED by Freddie L. Phillips, Jr. on the date first written above, in the presence of me, Notary.

Witnesses:

Paul Vetter
Printed Name: Paul Vetter

Hallowed Boatner
Printed Name: Boatner, Hallowed

Freddie L. Phillips Jr.
Freddie L. Phillips Jr.
Freddie L. Phillips, Jr.

Willie P. Prevost
NOTARY PUBLIC
LA Bar Roll #: _____
My commissions expires _____



WILLIE PAUL PREVOST
NOTARY PUBLIC, ID# 87623
PARISH OF EAST BATON ROUGE
MY COMMISSION IS FOR LIFE.
STATE OF LOUISIANA



Louisiana

Office of the Governor
State Board of Examiners
of Interior Designers

MINUTES FROM A REGULAR BOARD MEETING

Date: Thursday, November 17, 2011 Time: 12:30 pm
Place: 11736 Newcastle Avenue, Bldg. 2, Suite C, Baton Rouge, LA 70816

- I. CALL TO ORDER – D. Steinmetz Roll Call: S. Edmonds
Board Members present: D. Steinmetz, TL Ritchie, C. Sawyer, K. Hazel,
K. Carbo, JoAnn Hymel. Absent: Robert King
Others: S. Edmonds, A. Dow
Quorum was present.

MOTION AND SECOND to add S. Edmonds work agreement and meeting rules to today's agenda: K. Hazel, J. Hymel. MOTION PASSED UNANIMOUSLY.

- II. Approval of minutes from August 11, 2011
MOTION AND SECOND to approve minutes from August 11, 2011: K. Hazel, K. Carbo. MOTION PASSED UNANIMOUSLY.

- III. OLD BUSINESS
a. Chairman's Report – D. Steinmetz
b. Administrative Report – S. Edmonds
c. Legal Report- A. Dow
1. Disciplinary
d. Job Description/Work Agreement

MOTION AND SECOND to approve S. Edmonds job description and work agreement: C. Sawyer, TL Ritchie. MOTION PASSED UNANIMOUSLY.

- IV. NEW BUSINESS
a. Budget Report – R. King

MOTION AND SECOND to approve financials: K. Hazel, J. Hymel. MOTION PASSED UNANIMOUSLY.

- b. Review of applications for licensed interior designer status
1. Lue Isaac
2. Kimberly Kiger

MOTION AND SECOND to approve applicants Lue Isaac and Kimberly Kiger: K. Hazel, K. Carbo. MOTION PASSED UNANIMOUSLY.

- c. Review of application for inactive status:
1. Maureen Miller

MOTION AND SECOND to approve inactive status for Maureen Miller: C. Sawyer, K. Carbo. MOTION PASSED UNANIMOUSLY.

- d. Review of application to return to active status:
1. Hilda Day

MOTION AND SECOND to active status for Hilda Day: J. Hymel, TL Ritchie. MOTION PASSED UNANIMOUSLY.

- e. NCIDQ report- TL Ritchie
1. Luke Spicuzza request to sit for exam

MOTION AND SECOND to approve Luke Spicuzza to take the exam and notify him he would be eligible for Louisiana licensure but not an NCIDQ certificate: K. Hazel, J. Hymel. MOTION PASSED UNANIMOUSLY.

f. CEU Committee report

1. Webinar approval- Decorative Hardwood Plywood & Indoor Air Quality-

Not necessary for the board to approve as we were contacted this morning that it is IDCEC approved already.

g. Set board meeting dates for 2012

January 26
March 29
May 24
July 26
September 27
December 6

h. Board Meeting Rules

MOTION AND SECOND to adopt and post board meeting rules: C. Sawyer, TL Ritchie. MOTION PASSED UNANIMOUSLY.

V. NEXT MEETING DATE – January 26, 2012

VI. ADJOURN

MOTION AND SECOND to adjourn: K. Hazel, C. Sawyer. MOTION PASSED UNANIMOUSLY.

SUBMITTED BY:

APPROVED BY:



Sandy Edmonds, Executive Director

Deborah Steinmetz, Chair

Carolyn Sawyer, Secretary

AGREEMENT

BY AND BETWEEN SANDY EDMONDS, EXECUTIVE DIRECTOR/ EXECUTIVE ASSISTANT, AND THE LOUISIANA STATE BOARD OF EXAMINERS OF INTERIOR DESIGNERS.

The Louisiana State Board of Interior Designers (hereinafter Board), a political subdivision of the State of Louisiana, and Sandy Edmonds (hereinafter Edmonds), who is currently appointed by the Board as the Executive Director / Executive Assistant pursuant to LSA-R.S. 37:3171, enter into this agreement for the purpose of clarifying the status of Edmonds, who is a non-classified civil service employee of the Board.

Edmonds has been employed in this position since February 2007, which remains her hire date. This agreement will state her rights to compensation, the procedure for approval of leave, her duties with regard to the office and her supervisors to whom she must report. This agreement does not change the relationship between the two parties, but clarifies that this is a performance based contract rather than an hourly contract as well as any other matters mentioned in this agreement.

The Board understands that Edmonds is appointed Executive Director / Executive Assistant, which is considered part time job employment. The following statements apply to this job:

- a. Edmonds agrees to all of the requirements outlined in the job description attached to this document. The Board agrees that the job description attached to this document reflects their expectations of the Executive Director / Executive Assistant position.
- b. Edmonds is not required to account for her time on a time sheet. The Board requires that she perform her duties in a timely fashion. As long as she performs accordingly, she will not be required to account for specific time periods.
- c. Edmonds will not be required to have leave slips approved by her supervisor. She may be asked to account for all leave accrued and all leave used. If she does take leave, the Board will be responsible for 62 percent of all leave taken. The other board for which she is employed, the Louisiana Auctioneers Licensing Board, will be responsible for 38 percent of all leave. Therefore, if she takes leave for an eight hour day, the Board will be responsible for 5 hours only.
- d. Edmonds agrees that she will take leave for those dates on which she does not answer the telephone or return emails.
- e. The Chairman of the Board will be Edmonds' supervisor. She will report to the Chairman on all matters. The Chairman will make all decisions with regard to Edmonds, except in those matters when the Board overrules the action of the

chairman. At least four votes are required to overrule the action of the Chairman with regard to Edmonds.

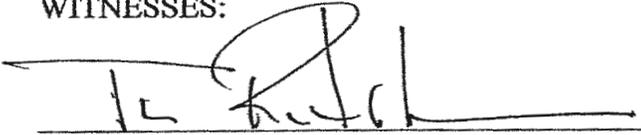
- f. The Chairman of the Board is empowered to authorize payment to Edmonds for all salary or reimbursements due to Edmonds.
- g. The Chairman of the Board may designate another individual to supervise Edmonds, if necessary.

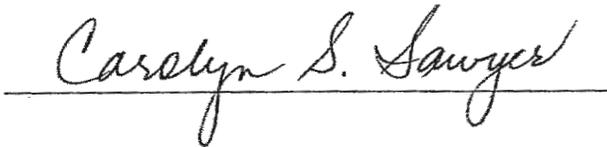
Edmonds shall be paid \$32,500 annually, with equal payments to be made biweekly. Should she leave prior to the end of a fiscal year, her pay will be prorated according to the days worked. Edmonds does ask that the Board provide retirement benefits through LASERS.

Should Edmonds or the Board terminate this agreement and their relationship, Edmonds shall be paid as required by law.

This agreement applies to Edmonds and the Board only, and cannot be transferred to any other party.

WITNESSES:







SANDY EDMONDS



LOUISIANA STATE BOARD OF
EXAMINERS OF INTERIOR
DESIGNERS, DEBORAH STEINMETZ,
CHAIR



Louisiana

Office of the Governor
**State Board of Examiners
of Interior Designers**

5222 Summa Court, Suite 358
Baton Rouge, LA 70809

Telephone 225.763.5550 Fax 225.763.5551
Website: www.lsbid.org Email: admin@lsbid.org

Executive Director Position – reports directly to the Board Chair

Responsible for all aspects of office management including but not limited to:

- Relieves the Chairman of a variety of administrative matters by assuming delegated authority in assigned areas
- Performs a variety of administrative support activities such as maintaining files and records, purchasing supplies and equipment, and initiating contracts with outside vendors for services not available to department
- Prepares annual budget and monitors funds on an ongoing basis
- Communicates with private accountants to quarterly reconcile bank statements and to prepare annual compilation as required by law
- Prepares monthly, quarterly, and annual reports to various state agencies as required by law or regulation. (e.g. Risk Management Reports, inventory certification, Legislative Budget Packet)
- Processes complex materials such as applications, certificates, financial records, or reports with the responsibility for handling problems and correcting errors, which require working closely with the public and/or other agencies
- Assembles data from various sources and compiles or tabulates into final format
- Prepares memoranda and directives on administrative decisions
- Responds to inquiries verbally and in writing concerning agency functions. Responses require some interpretation of law, rules, and regulations
- Schedules and coordinates meetings, makes travel arrangements, and handles travel reimbursement
- Attends all board meetings, take minutes, and reports to Board on matters of concern
- Composes correspondence, reports, forms, bulletins, hearings, or other documents
- Is acting telecommunications liaison, custodian of records, and property control manager
- Maintains database of licensed individuals and businesses
- Examines and analyzes data submitted by and/or on behalf of each applicant for licensure for accuracy, authenticity, and completeness of factual information to document determination of eligibility and qualification for licensure
- Advises applicants and/or licensees of status of application
- Researches and reviews actions taken by other states and/or entities as reported to agency
- Assigns official license numbers for types of license issued. Issues license renewal documents yearly and updates database accordingly
- Handles all aspects of the Continuing Education Program mandated by law for all licensees. (ie Coordinates and schedules continuing education seminars, obtains speakers and conference facilities, notifies licensees of seminars and processes registrations, attends and oversees seminars, enters and tracks all CE hours taken or submitted by licensees)
- Schedules and participates in all committee meetings; maintains records of such meetings
- interprets departmental policies and procedures for licensees and general public
- Opens and responds to all incoming mail and email
- Maintains financial records including funds received, deposits made, and funds disbursed being sure all invoices are paid on time
- Responsible for issuing RFP's for outside services needed and processing contracts through the Office of Contractual Review as required by law
- Maintains state LaTrac website with current information
- Uses interpersonal skills to deal effectively and courteously with a diverse group of personnel, consultants, vendors and visitors
- Regularly communicates with webmaster to keep Board website current
- Any other responsibilities assigned by the Board



Louisiana

Office of the Governor
State Board of Examiners
of Interior Designers

Bobby Jindal
Governor

August 30, 2011

BOARD MEMBERS

CHAIR
Deborah Steinmetz, FIIDA, FASID

VICE CHAIR
T.L. Ritchie, IDEC

TREASURER
Robert C. King, ASID

SECRETARY
Carolyn Sawyer, ASID

Karen Carbo, IIDA

Karen Hazel

Jo Ann Hymel

EXECUTIVE DIRECTOR
Sandy Edmonds

LEGAL COUNSEL
Anna E. Dow

Mr. Robert Burns
Mr. Freddie Phillips
4155 Essen Lane, # 228
Baton Rouge, LA 70809

Dear Mr. Burns and Mr. Phillips,

Regarding your request for:
"Any written evidence of the LA State Board of Examiners of Interior Designers having retained security officers of any kind for Board Meetings during the period August 15, 2006 through August 15, 2011."

We inadvertently misread the dates. Security invoices are enclosed. Please note there is a 4 hour minimum charged by the deputy for security.

You also requested 'hard copies of any imaged checks'.

Chase bank has not yet converted our account to no longer receive checks so we have enclosed the copies from our statements. There is an August check which has not yet cleared the bank.

Lastly, you requested 'invoices for Interior Design Board legal counsel covering the period of January 1, 2011 through July 31, 2011.'

Those are also enclosed.

New Contact Information:
11736 Newcastle Avenue
Bldg. 2, Suite C
Baton Rouge, LA 70816

Telephone: 225.295.8425
Fax: 225.304.6655

Email: admin@LSBID.org
Web Address: www.lsbid.org

Sincerely,

Sandy Edmonds



Louisiana

Office of the Governor
State Board of Examiners
of Interior Designers

Bobby Jindal
Governor

February 8, 2012

BOARD MEMBERS

CHAIR
Deborah Steinmetz, FIIDA, FASID

VICE CHAIR
T.L. Ritchie, IDEC

TREASURER
Robert C. King, ASID

SECRETARY
Carolyn Sawyer, ASID

Karen Carbo, IIDA

Karen Hazel

Jo Ann Hymel

EXECUTIVE DIRECTOR
Sandy Edmonds

LEGAL COUNSEL
Anne E. Dow

Phillip Mayeux
1627 Caraquet Drive
Spring, TX 77386

Dear Mr. Mayeux,

We have received your request for the check written to Dep. Ronald Landry for the November 17, 2011 LA IDB meeting.

Deputy Landry was dismissed by the board one hour into the meeting. Deputy Landry stated he would only charge the Board for one hour and that the Board could pay him the next time he was at a meeting.

Sincerely,

Sandy Edmonds

11736 Newcastle Avenue
Bldg. 2, Suite C
Baton Rouge, LA 70816

Telephone: 225.295.8425
Fax: 225.304.6655

Email: admin@LSBID.org
Web Address: www.lsbid.org

An Equal Opportunity Employer

INVOICE 11/17/2011

Payable to:
Ronald H. Landry

For Services provided to:
LA State Board of Examiners of Interior Designers
11736 Newcastle Avenue, Bldg. 2, Suite C
Baton Rouge, LA 70816

1 hour of security @ \$40.00/hour for 11/17/2011 board meeting \$40.00



Anna E. Dow
 Attorney at Law
 1434 N. Burnside
 Suite 14
 Gonzales LA 70737

Invoice submitted to:
 Interior Design Board
 5222 Summa Court
 Suite
 Baton Rouge LA 70808

December 1, 2011

In Reference To: Miscellaneous Board matters; 92-1-R
 Invoice #13210

Professional services

	Hrs/Rate	Amount
11/4/11 Telephone conference with Steinmetz and others re rules and regulations; preparation therefor	1.00 150.00/hr	150.00
Draft regulations	0.30 150.00/hr	45.00
11/14/11 Revise regulations	0.10 150.00/hr	15.00
11/17/11 Attend meeting of board	3.00 150.00/hr	450.00
11/28/11 Research Mason's rules of procedure	0.20 150.00/hr	30.00
11/30/11 Review E-mail from Naquin	0.10 150.00/hr	15.00
E-mail - review email from Carolyn re Fire Marshal	0.10 150.00/hr	15.00

Interior Design Board

Page 2

	Hours	Amount
For professional services rendered	4.80	\$720.00
Previous balance		\$60.00
11/30/11 Payment from account		(\$60.00)

Balance due		\$720.00
=====		

□
□

065400137
12/06/2011
008870495327

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

000008984
IRR
552
023
34011

0044000037 12/05/2011
008870495327

LA STATE BOARD OF EXAMINERS OF INTERIOR DESIGNERS 5222 SUMMA COURT, SUITE 358 BATON ROUGE, LA 70809 225-763-5550		JPMORGAN CHASE BANK, N.A. BATON ROUGE, LOUISIANA 84-13-654	5822 12/2/2011
PAY TO THE ORDER OF: Anna Dow		\$ **720.00	Security Features on back 
Seven Hundred Twenty and 00/100		DOLLARS	
Anna Dow <small>MEMO</small>		 AUTHORIZED SIGNATURE	
⑈005822⑈ ⑆065400137⑆ 2006007422⑈			

⑈005822⑈ ⑆065400137⑆ 2006007422⑈ ⑆0000072000⑆

INVOICE 04/14/2011

Payable to:
Ronald H. Landry

 70818

For Services provided to:
LA State Board of Examiners of Interior Designers
5222 Summa Court, Suite 358
Baton Rouge, LA 70809

4 hours of security @ \$40.00/hour for board meeting- \$160.00

INVOICE 06/09/2011

Payable to:
Ronald H. Landry

~~70818~~
70818

For Services provided to:

LA State Board of Examiners of Interior Designers
5222 Summa Court, Suite 358
Baton Rouge, LA 70809

4 hours of security @ \$40.00/hour for board meeting- \$160.00

INVOICE 08/11/2011

Payable to:

Ronald H. Landry

~~Landry Drive~~

LA 70818

For services provided to:

LA State Board of Examiners of Interior Designers

5222 Summa Court, Suite 358

Baton Rouge, LA 70809

4 hours of security @ \$40.00/hour for board meeting- \$160.00

065400137

04/19/2011

007270868491

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

000009848

IRR

552

023

10911

04/18/2011
007270868491

LA STATE BOARD OF EXAMINERS OF INTERIOR DESIGNERS
5222 SUMMA COURT, SUITE 358
BATON ROUGE, LA 70809
225-763-5550

JPMORGAN CHASE BANK, N.A.
BATON ROUGE, LOUISIANA
84-13-654

5701

4/17/11

PAY TO THE ORDER OF: Ronald Landry

One hundred sixty even

\$ 160^{00/100}

DOLLARS

MEMO

AUTHORIZED SIGNATURE: *Ronald Landry*

0005704 065400137 2006007422

0005704 065400137 2006007422 0000016000

065400137

06/14/2011

002780059495

This is a LEGAL COPY of your check. You can use it the same way you would use the original check.

000009041

IRR

552

023

16511

06/13/2011
002780059495

LA STATE BOARD OF EXAMINERS OF INTERIOR DESIGNERS
5222 SUMMA COURT, SUITE 358
BATON ROUGE, LA 70809
225-763-5550

JPMORGAN CHASE BANK, N.A.
BATON ROUGE, LOUISIANA
84-13-654

5704

6/9/11

PAY TO THE ORDER OF: Ronald Landry

One hundred sixty even

\$ 160^{00/100}

DOLLARS

MEMO

AUTHORIZED SIGNATURE: *Ronald Landry*

0005704 065400137 2006007422

0005704 065400137 2006007422 0000016000



Louisiana
 Office of the Governor
 State Board of Examiners
 of Interior Designers

Bobby Jindal
 Governor

January 31, 2012

BOARD MEMBERS
 CHAIR
 Deborah Steinmetz, FIIDA, FASID
 VICE CHAIR
 T.L. Ritchie, IDEC
 TREASURER
 Robert C. King, ASID
 SECRETARY
 Carolyn Sawyer, ASID
 Karen Carbo, IIDA
 Karen Hazel
 Jo Ann Hymel

Mr. Robert Burns
 4155 Essen Lane, Apt. 228
 Baton Rouge, LA 70809

Dear Mr. Burns,

We have received your request:

On behalf of Mr. Phillips "to substantiate the statement made by several Board Members at yesterday's meeting".

Enclosed are minutes and financials from our June 9, 2011 meeting.

On behalf of Mr. Mayeux "minutes and audio file from the Board Meetings on November 17, 2011 and the August 11, 2011".

Minutes are enclosed. The board does not audio tape meetings.

In an email addressed to Mr. Mayeux you requested "Copies of all travel vouchers and cancelled checks applicable for Board Members in attendance at that meeting,

A copy of the legal invoice (which should be Anna Dow's November 2011 invoice) along with a copy of the check for payment of that legal invoice wherein the charge for that meeting is itemized.

A copy of any invoice for EBRP Sheriff (or other) security personnel which is applicable for that meeting along with a copy of the check pertaining to payment for security for that meeting."

"A copy of the employment agreement and job description of Ms. Edmonds"

These items are enclosed.

Please return a check or money order by mail made payable to the Louisiana State Board of Examiners of Interior Designers in the amount of \$ 6.75.
 (27 sheets x .25 per sheet)

EXECUTIVE DIRECTOR
 Sandy Edmonds

LEGAL COUNSEL
 Anna E. Dow

New Contact Information:
 11736 Newcastle Avenue
 Bldg. 2, Suite C
 Baton Rouge, LA 70816

Telephone: 225.295.8425
 Fax: 225.304.6655

Email: admin@LSBID.org
 Web Address: www.lsbid.org

Sincerely,

 Sandy Edmonds